

PULASKI ACADEMY AND CENTRAL SCHOOL  
TOWNS OF RICHLAND, SANDY CREEK AND ALBION

Date: August 23, 2016 Kind of Meeting: Regular  
Where Held: District Office Presiding Officer: Joel Southwell

Board Members Present: Joel Southwell Absent: Darcy McCarty  
Tom Tighe Jan Hefti  
Joe McGrath Bill Wood  
Todd Masuicca

Others Present

Brian Hartwell, Pamela McCrobie, Kristen Foland, Sue Lohret, Mike Bateson,  
Paula Brillo, Meg Woods,

1. Mr. Southwell called the meeting to order at 5:04 p.m.
2. Pledge of Allegiance
3. Reports and Comments
  - a) Public Comments – None
  - b) CITI News  
Dr. Hartwell reported that summer programming is progressing. They are looking forward to a good year.
  - c) Capital Project Update

Bob Seigart and Nate Van Wie reported an update of the capital project to date.

The High School/Middle School is progressing. The 2<sup>nd</sup> floor is cleaned and there is minimal work left to do. There was a concern relative to the presence of asbestos/ or mercury in the existing pad that lay beneath the gymnasium floor in the Middle School. This concern resulted in additional testing and thus a delay to that scope of work. While testing showed that no asbestos exists in the underlayment, mercury was found to be present. Despite the amount of mercury falling within permissible standards, the District has decided to remove the rubber underlayment as planned.

Mr. Van Wie discussed the process moving forward to expedite the work on the gymnasium floor and said that the floor should be complete by the end of September. The high school gym is on schedule for completion.

The project at the Elementary School is running behind schedule. As discussed in prior meeting, there was asbestos found on the pipe fittings in the elementary gym. There was no wide spread contamination but this has slowed the progress of the project in this space. The other hold up in the completion of the elementary gym floor was that the floor that was originally ordered was a different height, this made it necessary to change the floor to make up for the difference in heights. The gymnasium floor should be complete by the end of September.

Teachers are requesting to come in to prepare their rooms for the coming school year. The Board asked for assurance that things would be ready for opening day. Mr. Van Wie said that the furniture is back in most classrooms on the 2<sup>nd</sup> floor and that most of the area is cleaned. Administration has sent a letter to parents regarding the status of the building project and plans are in place if changes are necessary.

4. Minutes
  - a) July 26, 2016 – Regular Meeting

Moved by Mr. Masuicca, seconded by Mr. Tighe, to approve the minutes as presented.

Vote: Yes: 4 No: 0 Motion: Carried

## 5. Action Items

## a) Athletic Handbook

Moved by Mr. Masuicca, seconded by Mr. Tighe to table the motion to approve the Athletic Handbook as presented.

Vote: Yes: 4 No: 0 Motion: Carried

## b) Professional Development Plan 2016 – 2019

Moved by Mr. McGrath, seconded by Mr. Tighe to approve the Professional Development Plan 2016 – 2019 as presented.

Vote: Yes: 4 No: 0 Motion: Carried

## 6. Personnel Items

## a) Instructional Appointments

Jessica Slight	-	Teacher Assistant
Chelsea Pavelka	-	6 <sup>th</sup> Grade Social Studies
Andrew Morabito	-	English 8
Jennifer Facteau	-	Art (.4)

Moved by Mr. Masuicca, seconded by Mr. Tighe to approve the Instructional Appointments as presented.

Vote: Yes: 4 No: 0 Motion: Carried

## b) Mentor Coordinator

Moved by Mr. Masuicca, seconded by Mr. McGrath to approve the Machell Jones as Mentor Coordinator.

Vote: Yes: 4 No: 0 Motion: Carried

## c) Substitute Appointments

Andrea Brown	-	Instructional
Donna Tousant	-	Non-Instructional
Sandy D'Andrea	-	Non-Instructional

Moved by Mr. Masuiccia, seconded by Mr. McGrath to approve the Substitute Appointments as presented.

Vote: Yes: 4 No: 0 Motion: Carried

## d) Employee Resignations

Moved by Mr. McGrath, seconded by Mr. Masuicca to accept the Employee Resignation of Patricia Mattison-Stewart effective August 16, 2016.

Vote: Yes: 4 No: 0 Motion: Carried

Moved by Mr. Tighe, seconded by Mr. Masuicca to accept the Employee Resignation of Jessica O. Anderson effective August 16, 2016.

Vote: Yes: 4 No: 0 Motion: Carried

7. Special Education Items
  - a) CSE Recommendations
  - b) CPSE Recommendations

Moved by Mr. McGrath, seconded by Mr. Masuicca to approve the Special Education Items as presented.

Vote: Yes: 4          No: 0          Motion: Carried

8. Financial Items
  - a) Warrant Report
  - b) Treasurer's Report
  - c) Extracurricular Treasurer's Report
  - d) Appropriation Report (Budget to Actual)

Moved by Mr. Masuicca, seconded by Mr. Tighe to approve the Financial Items as presented.

Vote: Yes: 4          No: 0          Motion: Carried

9. Discussion Items - None

10. Superintendent's Report

a) School Lunch Update – A memo was sent to Dr. Hartwell from Sheilla Roth outlining the status of the School Lunch Program and the prices for meals. As stated in the memo it has been a year of transition. Dennis Jerome and staff made a marked improvement in compliance with Federal, State and County regulations. Mr. Jerome as provided numerous trainings regarding compliance and regulations. All school lunch staff are now wearing uniforms. With the help of the IT Department and a neighboring district, Dennis has also made great strides in making changes to our Point of Sale system. Student and staff satisfaction with the meals served has increased and parent dissatisfaction and complaints have decreased. Ms. Roth and Mr. Jerome have discussed the plan for 2016-17 with a goal to continue to increase the number of meals served while improving the bottom line. At this time, Ms. Roth and Mr. Jerome recommend not to increase prices for breakfast and lunch for students for 2016 – 17. Adult meal prices and prices for a la carte will be adjusted based on regulation and current market prices.

b) Water Testing – The results for the water testing that was conducted in the spring concluded that the Academic Center and at the Make Sense Shop met the permissible levels set by the U.S. Environmental Protection Agency (EPA). The Middle School and High School had a 2<sup>nd</sup> sample tested in 6 areas. All 6 areas tested below level on the second sample. Lara M. Sharp had a few areas to address after the second test. These areas have been taken “off line” and the District is working to change faucets and rectify the issues. These areas do not pose a threat to children or staff and will be corrected. A letter to parents will be sent with an update.

c) Construction Update – Discussion about track and soccer field plans and a potential baseball field. A baseball field would require a change order. The details regarding were discussed in detail.

11. Adjourn

Motion made by Mr. McGrath, seconded by Mr. Masuicca to adjourn the Regular Meeting at 7:02 p.m.

Vote: Yes: 4          No: 0          Motion: Carried

August 23, 2016

4

Pamela J. McCrobie  
District Clerk