

PULASKI ACADEMY AND CENTRAL SCHOOL  
TOWNS OF RICHLAND, SANDY CREEK AND ALBION

Date: September 13, 2016 Kind of Meeting: Regular  
Where Held: High School Library Presiding Officer: Joel Southwell

Board Members Present: Joel Southwell Absent: Bill Wood  
Tom Tighe  
Joe McGrath – 6:43 p.m.  
Todd Masuicca  
Darcy McCarty  
Jan Hefti

Others Present

Brian Hartwell, Pamela McCrobie, Kristen Foland, Sue Lohret, Mike Bateson,  
Paula Brillo, Meg Woods, Machell Jones, James Hefti, Jessica Pool, Billy Maynard, Cameron VanWormer, Jacob Gray,  
Noah Dion, Sean Jensen, Curtis Thousand, Brett Nielsen, Tyler Woolson, Halle Currier, Lyndsey Hilton, Devin Carusone,  
Sandra McCullough, Kristy Lewis, Kyra Nielsen, Audrey Monson, Mikayla Guile, Makenzie Petrie, Megan Waybright,  
Autumn Miller, Jaime Turner, Connor Raham, Jacob Mosher, Andrew Howard, Hunter Frost, Rithie VanderHeide, Soah  
Smith, Lucas Denny, Tyler Rogers, Joseph Wontkowski, Ted Williams Paul Forestiere, Colby Hellenberg, Griffin Stevens,  
Kyra Judware, Chelsy Sprague, Cora Peteron, Amanda Taplin, Jacob Friot, Jeffrey Lavezzo, Ian Stine

1. Mr. Southwell called the meeting to order at 6:32 p.m.
2. Pledge of Allegiance
3. Reports and Comments
  - a) Public Comments – None
  - b) District News:
 

LMS: Ms. Lohret reported-

    - Thanks to summer volunteers, Hanna Greulich, Emma Greulich, and to Hanna Masuicca, Julianna Finnerty, Ruthie van der Heide that worked on the mural in our front office.
    - Stuff-a-Bus was held on August 24-26. Supplies were collected at Kinney’s and distributed to 53 students. Thank you to student volunteers and Ms. Salzman and to Mr. Bateson for providing the space for distribution.
    - Backpacks are going home on September 15. Thank you to Darcy McCarty and Shannon Eisel for all their hard work in organizing this.
    - Students are settling in and classrooms are focused on setting expectations for behavior using the new student pledge this year in defining ‘Value, Support, Strive’ while at the same time recognizing the ‘Sharp Behaviors’ from our Code of Conduct. Fifth graders Emily Wallis, Addison McCullough, and Isaiah Wadsworth shared an example of ‘I am respectful, I am responsible, I am problem solver’ with the students at morning program. Students will be sharing out their understanding of those pillars in an effort to link to our mantra ‘Value, Support, Strive’.

Middle School: Ms. Brillo reported-

- Middle School is off to a great start. Students and Staff are getting into their routines.
- Grade 6, and 7 have had meetings and 8<sup>th</sup> grade will meet tomorrow (September 14).
- Lunch times have been changed so that each grade has their own lunch.
- Teachers have Common Planning Time by grade level this year. This will allow them to integrate curriculum, talk about students regularly, focus on attendance, analyze assessment data, examine student work, discuss current research, and reflect on the instructional

approaches being used as well as their effectiveness. It also allows the school counselor and administrator to be collaborative team members and focus on a unified approach to helping students be successful.

- The Middle School and High School will hold their Open House on Thursday, September 22 at 6:00 p.m.
- There will be a Middle School Dance on Friday, September 16 at the High School. The High School's Amnesty International Club will sponsor this. The dance will be from 7:00 until 9:00 p.m. and admission will be \$3.00.

High School: Mr. Bateson reported:

- Thank you to Paul Etz and his crew for getting the building ready to open. A list is being compiled, by staff, of items that need to be done. This list will be given to the Clerk of the Works.
- Mr. Shirley and Mr. Bateson have met with athletic teams and attended parent meetings to share information regarding the review of the existing Athletic Handbook.
- August Regents went well. Thank you to Ian Stine, Sue Smith and Sue Clark who provided review classes. Approximately 50 students were tested and the passing rate was good.
- Fall sports are underway and our teams are doing well. Blue Devil Nation is being represented well!
- Thank you to Laura Nellis, Renee Garvin, Sue Evans, Evan Tambs, Bonnie Morris and Paula Brillo for scheduling and mailings.
- Barb LeBeau developed this year's district theme. It is Strong Roots, New Growth.
- Opening Day student assemblies were conducted. There was information shared in regards to grade level assemblies, building expectations and vision. There was also a review of the key points of the Code of Conduct.
- Open House will be held on September 22 from 6:00 – 7:30 p.m.
- CiTi BOCES Information Night is September 15 from 6:00 – 7:00 p.m.

c) CITI News

Ted Williams reported-

- The Annual CITI Board Meeting was held in their newly acquired building in Phoenix.
- A copy of the BOCES publication for the deaf and hearing impaired was displayed. This is a publication by students.
- There will be a mobile testing booth for hearing sponsored by BOCES
- PTECH is off to a good start. Mr. Todd said that everything is going well and they are looking forward to a good year. There are 57 students and nine of them are from Pulaski. Dr. Hartwell said that students in this program would be challenged. The plan is for students to take their required regents and then move on the OCC portion that would allow them to graduate from high school their Associates Degree.

d) Presentation – Jaime Hefti – School Trip to Costa Rica

- The trip to Costa Rica will be held on April 14, 2017 through April 22, 2017.
- The Educational First – Educational Tours is the tour company Mr. Hefti is working with.
- The cost will be \$2850 per student and \$2950 for advisors
- Students will have the opportunity to earn college credit for \$200.
- There will be a tour guide with the group 24/7.
- Parent contact will be available through the tour company.
- Mr. Hefti said that 75 students attended the informational meeting and that 40 students have paid and enrolled. The trip would be an exceptional experience for students along with a learning opportunity.

- Mr. Hefti asked for permission to fund raise for the trip.

4. Minutes

- a) August 23, 2016 – Regular Meeting
- b) August 30, 2016 – Special Meeting

Moved by Mr. Masuicca, seconded by Mr. Tighe, to approve the minutes as presented.

Vote: Yes: 6 No: 0 Motion: Carried

5. Action Items

- a) Field Trip Approval

Moved by Ms. McCarty and seconded by Mr. Masuicca to approve the boys Varsity Cross Country teams to participate in an overnight field trip to the 52<sup>nd</sup> McQuaid Invitational, as presented.

Vote: Yes: 6 No: 0 Motion: Carried

- b) Fundraising Approval

Moved by Mr. Tighe and seconded by Ms. McCarty to approve the fundraising activities for a proposed school trip to Costa Rica, under the supervision of Mr. James Hefti.

Vote: Yes: 6 No: 0 Motion: Carried

6. Personnel Items

- a) Instructional Appointments

Linda Burns - Teaching Assistant

Moved by Mr. McGrath and seconded by Mr. Hefti to approve the Instructional Appointment as presented.

Vote: Yes: 6 No: 0 Motion: Carried

- b) Non-Instructional Appointments

Shawna Adrian	-	Food Service/Bus Monitor
Daryl Holley	-	Bus Monitor

Moved by Ms. McCarty and seconded by Mr. Masuicca to approve the Non-Instructional Appointments as presented.

Vote: Yes: 6 No: 0 Motion: Carried

- c) Extra-Curricular Appointments

Sandra McCullough	-	Student Internship Coordinator
Sandra McCullough	-	Senior Class Co-Advisor
Trista VanDuzer	-	Senior Class Co-Advisor
Tyler Kennedy	-	Hockey – Varsity Assistant Coach

Moved by Mr. McGrath and seconded by Mr. Tighe to approve the Extra-Curricular Appointments as presented.

Vote: Yes: 6 No: 0 Motion: Carried

d) Substitute Appointments

- Kristen Helinger - Instructional
- Brian Mellis - Instructional
- Christina Phillips - Non-Instructional

Moved by Mr. Masuicca and seconded by Mr. McGrath to approve the Substitute Appointments as presented.

Vote: Yes: 6 No: 0 Motion: Carried

7. Financial Items

- a) Warrant Report
- b) Treasurer's Report
- c) Extracurricular Treasurer's Report
- d) Appropriation Report (Budget to Actual)

Moved by Mr. McGrath and seconded by Mr. Hefti to approve the Financial Items as presented.

Vote: Yes: 6 No: 0 Motion: Carried

8. Discussion Items

Athletic Handbook – Several suggestions were discussed in regards to the Athletic Handbooks first draft. The suggestions will be given to the committee and a second draft will be put on SharePoint for the Board of Education to review by September 20 with the intention of voting on a final draft at the October 11 meeting.

9. Superintendent's Report

Dr. Hartwell discussed the history of the Elementary School becoming a LAP school. He feels that it had a very positive outcome. Faculty and staff worked very hard and some great things came out of it. With the fact that the Middle School was very close to being a LAP school, Dr. Hartwell believes it would be a benefit to the Middle School and High School to have the same review that the Elementary School had. This would allow our district to collect data and get feedback so that they could see what needed to be worked on in these buildings as well. The reviews would be done by personnel from CITI and from PACS. Dr. Hartwell believes that it will be a positive experience for all and beneficial to have an outside opinion.

10. Adjourn to Executive Session

Motion made by Mr. Masuicca, seconded by Ms. McCarty to adjourn the Regular Meeting and enter into Executive Session at 7:36 p.m.

Vote: Yes: 6 No: 0 Motion: Carried

11. Leave Executive Session

Motion made by Mr. Masuicca, seconded by Mr. Tighe to leave Executive Session at 7:49 p.m.

Vote: Yes: 6 No: 0 Motion: Carried

12. Adjourn

Motion made by Mr. McGrath, seconded by Mr. Masuicca to adjourn at 7:50 p.m.

Vote: Yes: 6 No: 0 Motion: Carried

Pamela J. McCrobie  
District Clerk