Fingerprint Process

Effective as of August 1, 2019

On **July 14, 2017**, the ORI TEACH will no longer be in use. You must use the URL or phone number below to schedule your fingerprinting appointment.

All fingerprinting required by the Education Department for certification or employment in schools must be scheduled with MorphoTrust/IDEMIA. There are two ways to schedule an appointment:

1. Enter the appropriate service code from this table:

APPLICANT FOR	SERVICE CODE
Certification	14ZGQT
Employment	14ZGR7

Click on the appropriate URL from this table below:

APPLICANT FOR	URL
Certification	https://uenroll.identogo.com/workflows/14ZGQT
Employment	https://uenroll.identogo.com/workflows/14ZGR7

2. Call MorphoTrust/IDEMIA at: 877-472-6915 to schedule an appointment.

Follow all instructions and make payment as necessary. The total fingerprint fee as of **August 1, 2019 is $101.75.**

ENTITY	FEE
DCJS	$75.00
FBI	$13.25
MorphoTrust/IDEMIA	$13.50
Total	$101.75

3. If you have any questions, please contact the NYSED Fingerprint Helpdesk at: ospra@nysed.gov or call (518) 473-2998.