

PACS Reopening Plan Summary Middle-High School



Objectives

- To meet students' academic and social-emotional needs through a combination of in-person and online instruction while maximizing their safety in light of the COVID-19 pandemic.
- To design an educational model that is flexible and can be utilized under current conditions and conditions that may arise during the school year.

Cleaning

- Common areas, bathrooms, and all high touch surfaces will be cleaned throughout the day by cleaning staff.
- Classroom desks, tables, and other high touch surfaces are cleaned and disinfected daily and between cohorts of students.
- Lunch tables/desks will be cleaned/disinfected between lunches by lunch supervisors.
- The entire school will be cleaned/disinfected every evening by cleaning staff.
- Buses will be cleaned/disinfected after each trip by drivers.

Hygiene

- All staff and students will be encouraged to wash their hands periodically during the day and after eating and using the bathroom for at least 20 seconds with soap.
- Hand sanitizer is provided for student and staff use in every classroom.
- All staff and students will be discouraged from touching their face.

Ventilation

- The air in each classroom will be exchanged at least three times per hour (meeting state guidelines) and up to six times per hour.
- When weather permits, teachers are also encouraged to open windows in their rooms to promote ventilation.

Screening/Testing

- All staff will be screened daily for COVID-19 including temperature checks.
- All students riding school transportation will have their temperature checked prior to boarding their bus.
- All other students will have their temperatures checked upon entering the building. Those with temperatures over 100F or who display other COVID symptoms will report to the school nurse to be isolated and must leave the school.
- Those who record a temperature over 100F or who display other COVID symptoms may not return to the school until they produce a negative COVID test result AND they have a note from their physician stating they are cleared to return to school.
- Those who have a positive COVID test result should inform the school in order for the County Health Department to begin contact tracing.

Social Distancing

- Students will be separated into two cohorts (Crimson/Blue) based on their location in the school district, sibling groups, course schedule, Citi classes, and spacing needs within the building.
- All staff and students should attempt to maintain at least six feet of separation from others whenever possible.
- All students and staff should walk on the right side of the hallway while passing through the building.
- Students should be released to bathrooms, office, library, etc. one at a time and only when necessary.

Classroom Capacity/Setup

- All classrooms are set up with seating in rows facing the front of the room.
- Each student's seat is socially distanced at least six feet from others.
- Classrooms are set up with a maximum capacity of 18 students.

Lockers

- Students will utilize the lockers in the halls while maintaining social distance when possible
- Students are prohibited from sharing lockers
- Physical education lockers will not be utilized

Face Masks

- All students and staff must wear face masks throughout the school day including while on school transportation, in bathrooms, while passing through halls, and while in classrooms.
- Students may remove face masks when distanced more than six feet in classrooms and instructed by staff to do so.
- Students and staff may remove face masks while eating if they are socially distanced more than six feet from others.
- Staff may remove face masks when alone in their classrooms during planning and lunch periods.
- In rare cases where students or staff with severe health issues could be exempted from wearing a face mask, this accommodation must be approved by the school physician.

Transportation

- All students will have their temperature screened prior to boarding the bus. Those with temperatures over 100F will not be allowed to board the bus.
- All students and staff must wear face masks on the bus.
- Students will be released to and from buses in and out of the school one bus at a time.
- Families may opt-out of riding school buses by contacting the Transportation Department at 315-298-7378.

Food Services

- Students may bring lunches from home or purchase them from the cafeteria.
- Students must wear masks in the cafeteria until they are seated with their lunches socially distanced six feet from others and with plastic shields separating those at the same table.
- Students may only sit at designated seats which are six feet apart.
- Students may not get up during the lunch period without staff permission.
- Students may only go through the lunch line once.
- Students will throw away all food, trays, and utensils when dismissing at the end of the period.

Food Services (cont.)

- Students will sit in the following areas during lunch:
 - 5th/6th periods-Freshmen/Sophomores in Gym, Juniors/Seniors in Cafeteria
 - 7th period-6th graders in Café
 - 8th period-7th graders in Gym, 8th graders in Cafeteria
- Students may be released to each bathroom one at a time
- Frozen meals will be available for students to purchase for their remote learning days. They will be dropped off to students' 9th period classrooms to take home. Families who choose 100% remote instruction should contact the Food Services Office at 315-298-5103 to make arrangements.

Health and Social/Emotional Needs

- The School-Based Health Center will continue to operate as normal within the school building.
- If a student presents COVID symptoms, parents should not send them to school but can call the SBHC to set up an appointment. When they arrive at the school, they will be escorted to the clinic for testing.
- Students will participate in individual and group counseling while in the building or remotely as scheduled and on an as-needed basis with school counselors from our school, the health center, and Farnham Family Services.

Instructional Schedule

- All students will follow a normal nine period instructional schedule.
- Students with 504s and IEPs will attend school in person every day.
- Students without 504s or IEPs will attend school in person on a Mon/Tues (Crimson) or Thurs/Friday (Blue) schedule with a common cohort. Each cohort will attend school in person on Wednesdays opposite of the other.
- Students who attend Citi CTE classes will attend those on one assigned day each week in addition to their cohort schedule at PACS.
- Students will be responsible for signing into Google Meet video streaming of lessons for core classes (ELA, science, social studies, math, Spanish) on the days that they are not attending in person.
- Students in special area (non-core) classes must attend classes in person on assigned days and complete work but will not be required to sign into their classes outside of this time.
- Attendance will be taken for all students attending in person and signed into Google Meet video streaming.

Extracurricular Activities & Athletics

- Athletics are currently postponed until further notice.
- 10th period and after school clubs may take place as long as students wear masks and are properly socially distanced. Outside activities may not require masks if students are socially distanced.

Instructional Expectations

- Teachers will take daily attendance of students who are physically in the classroom and signed into the Google Meet.
- Teachers will stream all instruction for students who are not physically in the classroom using their designated Chromebook.
- Teachers will post all materials from their lessons including PowerPoints, videos, reading documents, and assessments on a daily basis with the date of the lesson within their Google Classroom.
- Teachers will post grades for assignments each Wednesday of the week following their due date.
- Teachers will message students and parents about missing assignments every Wednesday through Google Classroom.

Instructional Expectations (cont...)

- Wednesdays will be devoted to remediation and enrichment for students attending class in person and online. No new instruction or assessments should be given outside of college-level courses.
- Students are not required to sign into non-core classes on days that they are not in the school building unless they are students working completely remotely in which they must complete work as assigned by their teacher online.

Parent/Student Instructional Choice

- Students who are put at greater risk by COVID because of a CDC – listed health condition or whose parents are generally uncomfortable with their child returning to the school building can choose a 100% online instructional model by completing the Remote Learning Commitment Survey found on the school website or by clicking [here](#).
- Students that participate in the 100% online instructional model (remote learning) are required to attend classes virtually and complete all online assignments and assessments.

Communication

- The school reopening plan will be communicated to families by administration through mail, the district website, text message, phone call, and email.
- Any changes to plans or district closures will be communicated in the same manner.

School Closure

- If a student or staff member tests positive for COVID-19, the school will be closed and the District will follow guidance from the Oswego County Health Department.
- If schools are forced to close at any time in the year for any duration, students will continue to sign in to their classes at their scheduled time every day in order to receive live instruction from their teachers. Wednesdays will remain a day for remediation, review, and enrichment.

Frequently Asked Questions (1)

Q. How do students attend classes virtually if they chose the remote model or on the days their cohort (Crimson/Blue) is not physically in the building?

A. Students will receive a Google Calendar invite with a link to a Google Meet for each of their classes. By clicking on this link they will participate in the class virtually in real time.

Q. What do students do on Wednesdays if they are not physically in the class?

A. They should still sign in for review, remediation, and enrichment.

Q. When will students get their Chromebooks?

A. Completely remote students will pick up their Chromebooks on 9/1 at the MS/HS from 8:00AM-6:00PM. Hybrid students will receive their Chromebooks on the first day they attend school in person.

Q. Do students need to bring their Chromebooks from school to home each day?

A. Yes, students need to charge their Chromebooks at home and use them at home and at school every day. There are NOT extra Chromebooks for students who forget them.

Q. What happens if we are forced to close for a period of time?

A. Students will continue to receive instruction virtually during their regularly scheduled class periods.

Frequently Asked Questions (2)

Q. When and where do I drop off my child each day?

A. At the entrances by the cafeteria between 7:00-7:25AM and near the high school gym between 7:15-7:25AM. Only the cafeteria doors will be open at 7:00AM. After 7:25AM students must sign in at the attendance office at the main entrance.

Q. When does the school day start and end?

A. 1st period/homeroom begins at 7:25AM. 9th period ends at 2:00PM.

Q. If one of my children is sick or has a temperature, do all of my children need to stay home?

A. Siblings are not required to stay home with sick siblings but as all learning can be done remotely, it may be a good idea to err on the side of caution and visit a physician before sending students back to school.

Q. Where can I get my child's supply list?

A. It will be emailed to them by their teachers.

Frequently Asked Questions (3)

Q. Can I change my child's learning program after the school year starts?

A. Yes, please contact the school to make this request.

Q. Can a student attend BOCES in person but complete PACS classes completely virtually?

A. Yes. Please contact the school to make this request.

Q. Can a student with a 504/IEP choose the hybrid or completely remote learning model instead of five days a week in person?

A. Yes. Please contact the school to make this request.

Q. What if students refuse to wear masks on the bus or in the building?

A. They will be removed from the bus and/or the building.

Q. When do completely remote students attend their non-core classes?

A. They attend them virtually on their cohort's (C/B) day of in-person instruction.

Frequently Asked Questions (4)

Q. Who do families call if they need tech support?

A. The PACS tech team at helpdesk@pulaskicsd.org or 298-5103 ext. 5020

Q. How do I help the district by becoming a substitute teacher?

A. By completing and returning this [application](#) to the district office.

Q. Are schools still required to complete fire and other drills?

A. Yes.

Q. Where will CTE Citi students go on their Citi school days?

A. CTE students will report to café study hall but are still required to sign into their core classes remotely during 1st period. Students can receive permission from Citi to drive directly to and from the school from their home.

Q. Can students be dropped off late or picked up early from PACS if they are CTE students and don't have scheduled classes at PACS in the AM or PM?

A. With parent permission a student may drive themselves or get a ride from an adult on their contact list during times they don't have in-person instruction.

Questions

Feel free to call the school at 315-298-5103 or email Mr. Vrooman at any time with questions or concerns.

We look forward to working with our students again soon!