

Pulaski Academy and Central School

Medication Procedure

School nurses and teachers are frequently asked to dispense prescription or over-the-counter medication (e.g. acetaminophen, ibuprofen, cough drops, etc.) to students. Compliance with such requests is contrary to regulation in the Nurse Practice Act and State Education Law.

Every effort should be made to administer medication at home. However, the school nurse may administer medications when a medical provider deems it necessary for a student to have medication while in school.

Medication will only be administered to students if the following procedure is followed:

1. Medication must have a written order by a medical provider. Parents/guardians can request this right in the provider's office. Note: The pharmacy label does not constitute a written order.
2. Written permission from the parent/guardian for the school nurse to administer the medication.
3. Parent/guardian is responsible for delivering the medication to the school health office. Students should not be transporting medication on school buses.
4. Parent/guardian is responsible for maintaining an adequate supply of medication in its original container. Parents can request two labeled containers at the pharmacy when the prescription medication is purchased.
5. No change in dosage or frequency will be made without an updated written order from the prescribing medical provider.
6. All medication will be administered by or under the supervision of school nursing personnel.

Medications will not be given to your child unless these procedures have been followed. The form 'Permission to Administer Medication' is available in the school health office or on the school website, pulaskicsd.org, in 'Health Services' under the 'District' tab.

In addition, **students must not carry medication** (prescription or over-the-counter) in school or at any school-sponsored events. However, New York State law allows students to self-carry emergency medications (e.g. inhalers, epinephrine auto-injectors, diabetic supplies) with parent and provider permission. Refer to the 'Independent Medication Carry and Use' form.

Return medication forms to your child's school nurse. Feel free to contact the nurse with questions.

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