

Snow Academic Achievement Scholarship
Application Guidelines
2023 – 2024

Directions: The following pages provide information for completing the *Snow Academic Achievement* application packet. **Students that rank in the top third of the Senior Class are eligible to apply, and were notified by mail during the summer prior to the start of the student’s senior year. The interested student should read all information carefully to learn about the process, expectations, and important deadlines pertaining to the *Snow Academic Achievement Scholarship*.**

1. **IMPORTANT NOTE:** If the student seeking to apply for the *Snow Academic Achievement Scholarship* has already been a recipient of the *Snow Community Service Scholarship*, awarded during the student’s tenth grade year, he / she **is not eligible** for a *Snow Academic Achievement Scholarship*.
2. To apply for the *Snow Academic Achievement Scholarship*, the student should see the HS Guidance Secretary (Ms. Gronosky) and schedule a meeting with the District Principal (Mr. Bateson).

[This is the first step to apply and **this meeting is to occur by December 31st**. The meeting is to complete Part I of the application packet. **Seniors that do not do so by December 31st, have removed themselves for consideration of this scholarship opportunity.**]

3. As per application process, students must complete Parts I, II and III of the required paperwork.

4. Application Requirements Include:

- Submission of a high school **transcript** (which will be provided by your Guidance Counselor)
- Submitting an **activity sheet** demonstrating evidence of school and community service
- 3 Statements / Letters of support: [Please do not have family members write letters of support.]
 - **One statement written by the candidate** that reflects on an extra-curricular activity or hobby about which he or she is passionate. The statement should explain how the experience has affected the candidate and the growth realized from that experience.
 - **One letter from a person** that can attest to the student’s academics, work ethic, and character.
 - **One letter from a community member or the community service project advisor** that attests to the student’s community service work and project leadership.
- Copies of the papers from **Part I, Part II and Part III of the application** packet.
- A **statement of financial need** as demonstrated by a copy of a financial aid award letter from a college or university.
- Completed **community service project** [minimum of 25 hours]
- Completion of an **interview** with the selection committee (scheduled for May)

5. Application and required documents are to be turned in to the **HS Guidance Secretary (Ms. Gronosky)**.

Scholarship Packet Revised June, 2020; minor edits to grammar and format updated July, 2022.
Committee Members: Sue Evans, Jill Truax, Kristen Marciniak,
Jordan Fahnstock, and Mike Bateson

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6. **Community Service Project**: To apply for the *Snow Academic Achievement Scholarship*, the student must complete a community service project. **Before beginning a project, the student must have the project approved** by the District Principal (Mr. Bateson). The student applying is to schedule a meeting with the District Principal (Mr. Bateson), to discuss the project idea, and to bring in the completed Part I document (from the application packet). During the meeting, the Part II document will be discussed.

***Again, school approval must be granted prior to beginning a project.**

7. The due date for all application paperwork to be submitted is **Friday, April 19, 2024**. Applications must be sent to:

**Pulaski HS Guidance Secretary
Pulaski High School
4624 Salina Street
Pulaski, NY 13142**

8. **An incomplete application package will remove the candidate from consideration.**

Reminder #1: The bulk of this work is the planning, communication, and the organizing of the event or project to benefit the community.

- If due to unforeseen circumstances (pandemic; school cancelation, etc.), the planned and organized event is not as successful as projected or not able to occur; the applicant may still be eligible for consideration of earning a *Snow Academic Achievement Scholarship*. In such a situation, the work one does - planning, communicating, and organizing an event or project - qualifies the applicant to interview and remain eligible for the scholarship opportunity.

Reminder #2: The senior student will be working with advisors for the Community Service Project.

- The senior applicant *IS* the person responsible for organizing and developing the project.
- The project advisor is the representative from the organization with whom the senior is working, *AND* the School Representative is the administrator or school staff member overseeing the project.

Reminder #3: It is recommended that applicants contact persons for letters of support by January.

- Please understand that school personnel may be serving on the Snow Selection committee, so a staff member may decline to write a letter of recommendation due to a conflict of interest.

Reminder #4:

- The District Administrator's role (, Mr. Bateson) is to oversee the scholarship application process, ensure that each candidate receives the same information & support, and the process is fair / equitable.

NOTE: As part of the selection process, the BOE appointed selection committee members may review the applicants' high school records, which may include the students' academic, discipline, and attendance records.

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PART I

Part I of the project involves the candidate and the candidate's parent / guardian completing the required paperwork. **Part I should be completed and turned into the Guidance Secretary (Ms. Gronosky) after the first meeting.**

- **NOTE:** It is understood that the information provided pertaining to the colleges of interest to which the candidate has applied, the intended college major, and the college stated as the top choice, may change as the school year progresses. **Should this occur, just please update the Part I form in the Guidance Office.**

Contents of Part I include:

- *Scholarship Candidate Information Application Page*
 - [Note: We understand that information pertaining to colleges and / or majors may change as the year progresses; if this does occur just update the information with the Guidance Secretary (Ms. Gronosky).]
- *Certification Page*

Certification Page

I, _____, agree that if selected to receive a *Snow Academic Achievement Scholarship*, I will apply the award exclusively towards my post-secondary education. I understand that I must remain in good academic standing at the post-secondary school of my choice. I will submit to the Superintendent of Schools evidence of my good academic standing each semester that I am eligible to receive the award.

- The student and parent / guardian understand that submitting this application does not automatically earn the applicant a scholarship.
- All applications will be reviewed impartially.
- Recipients will be selected by the *Snow Scholarship Committee* at Pulaski High School based on the criteria outlined in the application and interview process.
- If the student applicant is awarded the scholarship, the student and parents / guardians understand that disbursement of the scholarship award is provided in increments over the course of the four-year college enrollment period. The amount of \$4000 is paid during the first two years of college (\$1000 per semester), and the amount of \$6000 is paid during the third and fourth years of college (\$1500 per semester). More information will be forthcoming to the student recipients re. how scholarship payment is rendered from the Pulaski Academy and Central School District Office.

Applicant’s Name Printed: _____

Applicant’s Signature: _____ **Date:** ___/___/___

Parent’s / Guardian’s Signature: _____ **Date:** ___/___/___

NOTE: As part of the selection process, the BOE appointed selection committee members may review the applicants’ high school records, which may include the students’ academic, discipline, and attendance records.

Please have a parent or legal guardian sign in the blue box below granting permission of the review of records as part of the selection process.



PART II

Contents of Part II include:

- Project Planning Page
 - Please have responses ready to address each of the bulleted items below when describing the “Scope of the Project” with the administrator during the first meeting.

NOTE: Discuss this page during the first meeting with the District Principal (Mr. Bateson). Once discussed, complete in written form and turn into Guidance Office.

- **Identify a civic issue (problem or need) facing you, your school, or your community.**
- **Why is this a civic issue (problem or need) in the community?**
- **Analyze the civic issue (problem or need):**
 - **Evaluate alternative solutions** (brainstorm multiple solutions and may implement up to 2)
 - **Design a solution for the problem or need identified**
 - **Implement and execute a solution for the problem or need identified which includes an educational component about your selected issue.**
- **Take informed action to address the issue identified. (Plan put into action.)**

On the spaces below, provide the name of adult representative from the organization for whom the project is to be completed and the contact information – phone # and e-mail for the person / agency if known.

Name & Title _____ Date of initial contact: _____

Contact Information: Phone # _____ Email _____

Brief Scope of project: Title of project _____

- **Note:** The project must be completely planned and organized and the Part I, Part II and the Part III paperwork turned in to the HS Guidance Secretary by **Friday, April 19, 2024.**
- **The project must be implemented prior to the date of the candidates’ interviews in May.**

PART III

Part III of the project is designed to have the candidate reflect on the work that was done and to help the candidate prepare the interview portion of the application process.

Contents of Part III include:

- Scholarship Plan & Overview Documents
 - *Detailed Description of Project*
 - *Explanation of Purpose & Rationale of Project*
 - *Personal Reaction / Reflection to Project*
 - *Time Log of Work Completed Move to Part III*
 - *Completed Project Signatures Page Move to Part III*

IMPORTANT: As the candidate proceeds with the service project, be sure to:

- Share any updated project plans with the District Principal (Mr. Bateson) or his or her designee.
- Inform the District Principal of any conflicts, problems or issues in order to get help / support.
- Obtain the approval from the school and community organization for any significant project changes.

Approval for Project Plan:

- **The project was discussed / communicated with the representative(s) from the organization / group that will benefit from the project on**

_____ (provide date of meeting or email / phone call date).

Community Organization's Representative's Name & Contact Information:

NAME _____

PHONE # & EMAIL _____

PART III

Personal Reaction / Reflection: Please answer the following questions in typed responses. These will be submitted with your completed application materials.

- **During the community service work, were any changes made to the project or plan?**
 - **If so, why were those changes made?**

- **What was the reaction of the community members that benefited from the project?**

- ***John Ben Snow was a civic-minded community activist in Pulaski, and the JBS Foundation continues to pursue this mission today. In applying for the JBS Academic Achievement Scholarship, explain why JBS would have approved and supported your community service project.***

- **Explain why community service is important to you.**
 - **How did it feel to contribute to your community?**

- **Reflecting on the process, how have you grown from this experience?**

Completed Project Signatures: The signatures and information below indicate the community service project was planned, developed, implemented and completed and has satisfied application guidelines.

- **Start date of project was _____ . End date of project was _____ .**
- **Student / Applicant's Signature _____**
- **Organization's Representative's Signature _____ [If possible]**
- **School Representative's Signature _____**